

**Town of Stratham, NH**  
**Parks & Recreation Department**

**Part-Time Teen Program Coordinator**

**(Pilot Position – FY 2026)**

The Town of Stratham Parks & Recreation Department is seeking an energetic, organized, and community-minded individual to serve as our **Part-Time Teen Program Coordinator**.

This is an exciting opportunity to help launch and shape new recreation opportunities for Stratham youth in grades 6–12. The Teen Program Coordinator will design and lead engaging after-school and weekend programming that provides local teens with safe, structured, and fun recreational experiences.

This is a **one-year pilot position** with the opportunity to help build a lasting program that strengthens youth engagement and community connection.

**Position Details**

- **Position Type:** Part-Time
  - **Hours:** Approximately 16 hours per week
  - **Schedule:**
    - **Two weekdays:** 1:00 PM – 5:00 PM
    - **One weekend day per month:** Full-day trip/program
  - **Compensation:** Hourly rate commensurate with experience
  - **Location:** Stratham Municipal Center and off-site program destinations
  - **Reports To:** Director of Parks & Recreation
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**Primary Responsibilities**

The Teen Program Coordinator will:

- Develop and implement after-school, evening, and weekend recreational programming for teens in grades 6–12
- Plan, organize, and supervise activities and trips
- Coordinate transportation using Town vehicles

- Pick up participants at Cooperative Middle School and supervise until parent pickup
  - Plan monthly off-site excursions
  - Manage program scheduling, registration coordination, supply purchasing, and trip logistics
  - Build partnerships with SAU 16, local organizations, and community resources
  - Foster leadership and volunteer opportunities for middle and high school students
  - Maintain a safe, inclusive, and positive environment for all participants
  - Track participation and provide program feedback for pilot evaluation
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### **Sample Program Offerings**

Programming may include:

- Indoor rock climbing
  - Mountain bike adventures and rail trail expeditions
  - Local and regional hiking trips
  - Kayaking excursions
  - Ice skating
  - Escape rooms
  - Trampoline parks
  - Bowling
  - Arcade destinations
  - Other teen-focused recreational experiences
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### **Weekly Schedule Example**

#### **Weekday Programming (2 days/week)**

**1:00–2:00 PM**

Program planning, scheduling, shopping, and logistics

**2:15 PM**

Participant pickup at Cooperative Middle School

**2:30–5:00 PM**

Program activity

**5:00 PM**

Parent pickup at Stratham Municipal Center

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**Monthly Weekend Trip (1 day/month)**

**8:30 AM** – Drop-off at Municipal Center

**Day-long off-site excursion**

**4:30 PM** – Return for parent pickup

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**Qualifications**

Preferred candidates will have:

- Experience working with middle and/or high school-aged youth
- Background in recreation, education, youth development, outdoor leadership, or related field
- Strong organizational and communication skills
- Ability to independently plan and supervise programs
- First Aid/CPR certification (or willingness to obtain)
- Valid driver's license with clean driving record
- Ability to safely operate a Town van (training provided if needed)

Ideal candidates are creative, dependable, enthusiastic, and passionate about building meaningful opportunities for teens.

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**Why Join Us?**

This position offers the chance to:

- Help build a new community program from the ground up

- Make a direct impact on local youth
  - Create fun, memorable experiences for Stratham teens
  - Work in a collaborative municipal recreation setting
  - Shape the future of teen recreation programming in Stratham
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### **To Apply**

Please submit:

- Resume
- Brief letter of interest outlining relevant experience

Applications should be submitted to:

**Stratham Parks & Recreation Department**

10 Bunker Hill Avenue

Stratham, NH 03885

or via email to: **[shickey@strathamnh.gov](mailto:shickey@strathamnh.gov)**

**Application Deadline:** July 15<sup>th</sup> 2026